

## **ESCAPE MANOR GUEST VACCINE PASSPORT POLICY (ONTARIO)**

### **Policy Overview**

Escape Manor is committed to taking meaningful precautions to protect its employees, contractors and guests from illness caused by COVID-19. Vaccination reduces the chance that a person will become severely ill if they contract COVID-19. This Policy applies to all Escape Manor locations in the Province of Ontario.

### **Policy Details**

#### Vaccination Requirement

In accordance with provincial public health policy, **on or after September 22, 2021**, any guest that wishes to enter an Escape Manor office or location, subject to the exceptions listed below in this Policy, must:

- Provide proof of identification and proof of being fully vaccinated; and
- Escape Manor must review and confirm the provided information.

An individual is considered fully vaccinated if they have received:

- At least 2 doses of a COVID-19 vaccine authorized by Health Canada, or
- A least 2 doses of a combination of vaccines authorized by Health Canada; or
- 1 or 2 doses of a COVID-19 vaccine not authorized by Health Canada, followed by 1 dose of a COVID-19 mRNA vaccine authorized by Health Canada, or
- 3 doses of a COVID-19 vaccine not authorized by Health Canada; ***and***
- their final dose was received at least 14 days before the date of requested entry.

In advance of September 22, all Ontario residents can print or download their vaccination receipt from the provincial website: <https://covid-19.ontario.ca/covid-19-vaccine-booking-support#proof-of-vaccination>. Guests who need support obtaining a copy of their vaccination receipt including those who do not have access to a computer or printer can call the provincial Vaccine Contact Centre at 1-833-943-3900. Ontarians who received their first or second dose of the COVID vaccine out of province should contact their local public health unit to record their information and receive proper documentation.

### **Proof of Identification**

In addition to proof of vaccination, guests will need to present proof of identification to enter Escape Manor. See Schedule A below for types of identification that are acceptable for this purpose.

### **Other Health Policies in Force**

All other provincial public health and workplace safety measures remain in effect (including but not limited to capacity limits, guest screening, masking, physical distancing and collection of guest contact information where required).

## Data Retention

Escape Manor will not retain any information provided by a guest that is required to show proof of identification or proof of vaccination under the current provincial health legislation.

## Exceptions

Proof of vaccination is not required for the following:

- Employees, contractors, repair workers, delivery workers, students, volunteers, inspectors or others who are entering the business or organization for work purposes and not as guests (*but note that the Escape Manor's Employee Covid-19 Vaccination Policy does apply to many of the foregoing classes of individuals*);
- A patron who is entering an indoor area solely for the following purposes:
  - to use a washroom;
  - to access an outdoor area that can only be accessed through an indoor route;
  - to make a retail purchase;
  - while placing or picking up an order
  - while paying for an order;
  - to purchase admission; or
  - as may be necessary for the purposes of health and safety.
- Children under 12 years of age (*but note that anyone accompanying the child that is over the age of 12 will need to provide proof of vaccination*).
- Guests claiming a medical exemption, who can provide to Escape Manor:
  - a written document supplied by a physician (MD) or registered nurse (designated as: Registered Nurse (Extended Class), RN (EC), Nurse Practitioner or NP) stating that the guest is exempt for a medical reason from being fully vaccinated against COVID-19 and the effective time-period for the medical reason, together with proof of identification; ***and***
  - where Escape Manor has confirmed:
    - the name on the medical form matches the guest's proof of identification
    - the form includes the name and contact information of the medical professional
    - the form states there is a medical reason for the exemption
    - if the exemption is time-specific, it covers the date the guest is seeking access

All other public health measures (e.g., masking and physical distancing) continue to apply to patrons.

## Duration and Review

Escape Manor may update and revise this Policy at any time, without notice, but shall remain in effect until such time as Health Canada and the Ministry of Health rescind all public health regulations regarding the mandatory vaccination passport.

**Schedule A:**  
**Steps to Verify Vaccine Passport**

1. Distribute this Policy to all employees of Escape Manor and have them sign-off as having read and understood its terms.
2. Post a notice on the front door of every Escape Manor premises indicating that Ontario's Mandatory Vaccine Passport is in effect.
3. Employees will confirm on confirmation calls that proof of vaccination and identification will be required at check-in for anyone over the age of 12.
4. At Check-In:
  - a. **Confirm that guests are symptom free** as per existing public health policy.
  - b. **Request paper-based or digital proof of full vaccination.** The following are acceptable in paper or digital form unless otherwise indicated:
    - i. An Ontario vaccination receipt from a vaccine clinic (paper copy only)
    - ii. A vaccination receipt signed by an Indigenous Health Provider
    - iii. An Ontario Ministry of Health vaccination receipt received by email
    - iv. Downloaded vaccination receipt from Ontario's provincial booking portal
    - v. A vaccination receipt from another jurisdiction that shows the holder is fully vaccinated against COVID-19.

After October 22, 2021, a digital QR Code approved by the Government of Ontario will also be acceptable.

- c. **Request proof of identification.** This must include the name and date of birth of the guest, which matches the vaccination receipt. Identification documents that may be used as proof of identification include:
      - i. Birth certificate
      - ii. Citizenship card
      - iii. Driver's licence
      - iv. Government (Ontario or other) issued identification card, including health card
      - v. Indian Status Card /Indigenous Membership Card
      - vi. Passport
      - vii. Permanent Resident card

The identification requirements are flexible, and identification is required to confirm only the name of the person and date of birth – government identification can be used for this purpose but is not required. **The name and date of birth of the guest must match the proof of vaccination document.**

5. Once proof of vaccination and identification has been provided, the Guest can receive a unique stamp such that they may leave and return from Escape Manor without having to repeat the process. If a guest is unable to provide both proof of vaccination and identification, or the documents do not match in name and date of birth, entry will not be permitted.